

CONFERENCE TARIFF

the Bay Suite

FULL DAY RATE £300
(10 Hours)

HALF DAY RATE £200
(5 Hours)

EVENING RATE £200
(FROM 6^{pm} - 11^{pm})

Nightly Bed & Breakfast accommodation is available
at The Waterfront Inn, Westward Ho! EX39 1LH
www.waterfrontinn.co.uk
or call central reservations on 01237 473263

Meeting room rental fees include:

- Room set up
 - On-site tables and chairs
 - Linen
 - Event staffing: as appropriate per attendee numbers and food requirements
 - Post event cleaning
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MENU OPTIONS

COFFEE AND TEA per person per serving £1.50

Served with an assortment of biscuits

DANISH PASTRIES £2.50 per head

FULL BREAKFAST £8.50 per head

Traditional full English breakfast

All served with tea or coffee and orange juice

BACON OR SAUSAGE SANDWICHES £3.50 per head

Served on white or granary bread

DEVON SCONES £2.50 per head

Fruit and Plain scones with clotted cream and jam

SELECTION OF CAKES £2.50 per head

Victoria sponge and Lemon Drizzle

SELECTION OF SANDWICHES & CHIPS £6.00 per head

BOTTLED MINERAL WATER £3.00 per bottle

PIER HOUSE PICNIC BUFFET £12.00 per head

A selection of sandwiches served on white and malted bread

Meat and Potato Pasties

Cheese and Onion Pasties

Sage and Onion Sausage Rolls

Vegetarian Quiche

Scotch Eggs

Homity Pie

Scones with clotted cream and jam

Selection of Dips and Skin-on-Fries

Crudités with Homemade Hummus

Red Cabbage Coleslaw

TWO COURSE LUNCHEONS

Main and Dessert served with Orange Juice

Please contact our conference manager for options

DELEGATE TARIFF

Choose from our specially designed delegate packages for a minimum of 12 delegates.

These packages include:

- Room set up
- On site tables and chairs
- Linen
- Event staffing: as appropriate per attendee numbers and food requirements
- Post event cleaning

Alternatively organise a tailor-made package from our conference tariff along with menu options.

FULL DAY DELEGATE PACKAGE (8^{am} – 6^{pm})

£19 per head

Includes:

- Room Hire, room setup and post event cleaning
- Arrival coffee, tea and biscuits
- Powerpoint projector and screen
- PA system
- Jugs of iced water
- Pens and paper
- Flipchart and pens
- Mid-Morning coffee, tea and biscuits
- Hot and Cold buffet lunch served with Orange juice
 - A selection of sandwiches served on white and malted bread
 - Meat and Potato Pasties, Cheese and Onion Pasties
 - Sage and Onion Sausage Rolls, Vegetarian Quiche
 - Scotch Eggs, Homity Pie
 - Scones with clotted cream and jam
 - Skin-on-Fries and a selection of Dips
 - Crudités with Homemade Hummus and Red Cabbage Coleslaw
- Mid-Afternoon coffee, tea and biscuits

MORNING DELEGATE PACKAGE (8^{am} – 1^{pm})

£11 per head

Includes:

- Room Hire, room setup and post event cleaning
- Arrival coffee, tea and biscuits
- Jugs of iced water
- Pens and paper
- Flipchart and pens
- Powerpoint projector and screen
- PA system
- Mid-Morning coffee, tea and pastries

AFTERNOON DELEGATE PACKAGE (1^{pm} – 6^{pm})

£13 per head

Includes:

- Room Hire, room setup and post event cleaning
- Arrival coffee, tea and biscuits
- Jugs of iced water
- Pens and paper
- Flipchart and pens
- Powerpoint projector and screen
- PA system
- Mid-Afternoon coffee, tea and a selection of cakes

Evening Delegate Package (6^{pm} – 11^{pm})

£15 per head

Includes:

- Room Hire, room setup and post event cleaning
- Arrival coffee, tea and biscuits
- Jugs of iced water
- Pens and paper
- Flipchart and pens
- Powerpoint projector and screen
- PA system
- Selection of sandwiches, vegetarian quiche and fries with orange juice